

Editing table: ECOL foundation Privacy Policy ECOL 4.01.2			
Date edited	Version number	Remarks	Edited by
12042010	V0 02	Approval by Evport committee	Evenowt sig
12042019	vs 02	Approval by Expert committee	Expert cie.
17032019	vs 01 Concept	Initial setup of the document	T. Klijn



Privacy notice

The ECOL FOUNDATION takes the security of your personal information very seriously and is committed to ensuring that your personal information is protected at all times.

What is the purpose of this Privacy notice?

The purpose of this Privacy notice is to provide you with a clear explanation about how your personal information is collected and used by us during your interaction with us as well as your rights in relation to your personal information.

Who is The ECOL FOUNDATION?

Stichting "ECOL" (European Crane Operator Licence)

Lotte Beesestraat 4

2331 KJ Leiden

Registration Chamber of Commerce Nr.: 688 04 075 - dated 22-05-2017

VAT nr.: 8575.99.458.B.01

How to contact The ECOL FOUNDATION?

If you have any questions regarding this Privacy notice or our use of your personal information, please contact us via:

email: info@ecol-esta.eu

mail:

Stichting "ECOL" (European Crane Operator Licence)

Lotte Beesestraat 4

2331 KJ Leiden

phone: +31 572 4705



What personal information does The ECOL FOUNDATION collect?

The ECOL FOUNDATION only collects basic personal information about you (such as name, email address and basic contact details – as well as any other information that you choose to provide) and only in the following ways:

Information that you yourself provide through our website, in writing, via telephone, at our events or through other means; or

Information that we obtain from your interaction with our websites and / or services.

We will not ask for, and do not intend to collect, any sensitive personal information about you.

Why does The ECOL FOUNDATION collect personal information?

THE ECOL FOUNDATION needs to know basic personal information about you in order to respond to requests you make to us, and to provide you with information relating to our services (such as newsletters, industry updates, information about our products and services, event invitations, surveys, market research, etc.) which either you have consented to receive or which relate to The ECOL FOUNDATION products or services which we believe may be of interest to you. We will not use your personal information for any other purpose.

The ECOL FOUNDATION collects information about your usage of our websites through cookies. We do this so that we can tailor and personalise your experience and, in conjunction with other user's information and usage, improve the content, layout and performance of our websites. Further details are set out in our Cookies policy.

How is your personal information protected?

The ECOL FOUNDATION will hold your personal information securely using appropriate technical and organisational measures and not disclose your personal information to anyone outside its own group, or to any person or entity outside the United Kingdom and/or the European Union, except and to the extent both: (i) necessary for the purposes stated in this Privacy notice; and (ii) where it has first satisfied itself that appropriate safeguards are in place to ensure such information will continue to be held and used in accordance with this notice and compliance with the European Union's General Data Protection Regulation (EU 2016/679).

We use service providers to operate our websites, such as website hosting and enquiry functionality, and some of these service providers will process your personal information as part of the services they provide to us. We will ensure that those service providers also comply with this Privacy notice.



How long does The ECOL FOUNDATION keep personal information?

Your personal information will be kept by The ECOL FOUNDATION for no longer than reasonably necessary for the purposes set out in this Privacy notice, unless required to be kept longer by law.

What are your legal rights?

- You have a number of legal rights surrounding your personal information, including:
- the right to access and copy your personal information;
- the right to obtain correction of any inaccurate or incomplete personal information;
- the right to have your personal information deleted;
- the right to restrict or object to The ECOL FOUNDATION processing of your personal information;
- the right to withdraw your consent to our processing at any time (i.e. including the right to
 opt-out of or unsubscribe from communications at any time, either by contacting us at the
 details provided in this Privacy notice or clicking the unsubscribe link in the emails that you
 receive from us).

Please contact us if you would like to exercise any of your legal rights. We will respond to any rights that you exercise within one month of receiving your request, unless the request is complex or involves a significant amount of data, in which case we will respond within three months.

What about visitors to The ECOL FOUNDATION office?

When you visit one of our offices, we may collect only basic personal information about you (as set out above in this Privacy notice) and only for the purposes of maintaining site security and safety. You may be asked to sign-in and sign-out when you visit one of our offices, and you may be provided with a visitor's pass to wear during your visit. Where Closed Circuit Television (CCTV) is operated at any of our offices, this is used for site security purposes.

How do you lodge a complaint?

If you have a complaint regarding how your personal information has been handled by The ECOL FOUNDATION, please contact , The ECOL FOUNDATION using the details provided above.

You have a legal right to lodge a complaint with a supervisory authority. For The ECOL FOUNDATION, the relevant supervisory is the Dutch "Autoriteit Persoonsgegevens" (to lodge a complaint or report a concern, please visit: https://www.autoriteitpersoonsgegevens.nl).



Does The ECOL FOUNDATION update the Privacy notice?

The ECOL FOUNDATION may change the content of this Privacy notice from time to time without notice to you. You should check this Privacy notice occasionally to ensure that you are aware of the most recent version that will apply each time you access our websites.

This Privacy notice was last updated on 17-03-2019.

On behalf of the ECOL foundation,

Ton Klijn

Chairman Supervisory board